

** Keep this cover letter for needed information on class.*



LEARNING AND WELLNESS CENTER

5800 Commerce Blvd.

Rohnert Park, CA 94928

Dates for 2017 Classes and Handler-Canine Evaluations consist of 2 consecutive Saturdays per training:

- February 4 and 11
- April 22 and 29
- August 5 and 12
- October 14 and 21

Certification Class (first Saturday) is held 10 am to approximately 4:30 pm.

Readers of the Pack™ (ROP) Training (second Saturday) is 10:00 am to noon; evaluations begin at 1:00 PM.

Please carefully review the handler/canine evaluation information on the website and in the 4Paws Manual.

The mission of 4Paws Learning and Wellness Center is to make the lives of pets and people a little better. We thank you for being part of that vision by wanting to volunteer with your canine.

Please read the following information carefully so you understand our requirements and how to fulfill them. We want you to be a confident, knowledgeable handler.

The Application Process

Applications must arrive 14 days prior to class dates.

Only completed applications on a first-come, first-served basis will reserve a place for prospective teams. A complete application consists of the following:

- Handler Profile
- Canine Profile
- Canine Medical Release
- Liability/Media Release
- Vaccination record
- Check or Money Order

Fees

The class and evaluation fees are \$100 per person. Uniforms for handler and dog vary in price and include several choices. In general, \$35 to \$65 will cover the cost of a uniform for both human and canine.

Certification Requirements:

- Read 4Paws Manual and pass Certification Checklist with 80% accuracy.
- Attend Certification class (7 hours).
- Attend Readers of the Pack (ROP) class (2 hours) to volunteer for school or educational programs.
- Pass canine/handler temperament and evaluation.
- Satisfactorily complete two, 1-hour coaching sessions with an experienced team.

Volunteer Commitment

We ask all teams to volunteer 2-3 hours per month and to visit a site for 3 months before leaving or changing facili-

ties. There are also a number of yearly special healthcare and educational events in which teams may participate.

What to Expect — Please be patient.

4Paws is an all-volunteer organization that relies primarily on email for its business communications. Please help us: respond promptly to our queries and add the 4Paws address to your email program: 4pawsoffice@gmail.com.

A seat in class is reserved only on receipt of a **complete** application. We email you whether your application is accepted, and if not, what additional information is needed. Incomplete applications are set aside until all forms are submitted. Since applications are accepted on a first-come, first-served basis, we urge you to complete the paperwork as soon as you can. There are only 12 seats per class.

Two weeks before the training date, you will receive an e-copy of the 4Paws Manual, additional instructions, and the location of the site. If you prefer a hard copy of the manual, call Express Printing in Rohnert Park at 707-585-3248. For less than \$10, they can send you a printed copy.

Please contact our volunteer staff at 4pawsoffice@gmail.com; or by emailing info@4pawscenter.org if you have questions. We look forward to meeting you and your canine partner soon.

*4Paws Board: Joanne Yates & Rudy,
Lori Bowling & Seamus, Michelle Lua & Whitney,
Glenda Ayres & Koda and Leo*