

PLEASE KEEP THIS
COVER LETTER FOR
INFORMATION ON CLASS



LEARNING AND WELLNESS CENTER
2 Padre Parkway, Suite 201B
Rohnert Park, CA 94928
4pawsoffice@gmail.com

Dates are on our website
www.4pawsoffice.org
You will receive an e-mail
confirmation and class manual
before the Certification Class.
Please don't hesitate to contact
4Paws if you have any questions.

Certification Class (first Saturday) is held 10 am to approximately 4:30 pm.
Readers of the Pack (ROP) Training (second Saturday) is 10 am to noon; evaluations begin at 1:00 pm
Please carefully review the handler/canine evaluation information on the website and in the 4Paws Manual.

The mission of 4Paws Learning and Wellness Center is to make the lives of pets and people a little better. We thank you for being part of that vision by wanting to volunteer with your canine.

Please read the following information carefully so you understand our requirements and how to fulfill them. We want you to be a confident, knowledgeable handler.

The Application Process

Applications must arrive 18 days prior to the training date.

Only completed applications on a first come-first served basis will reserve a place for prospective teams. A complete application consists of the following:

- Handler Profile
- Canine Profile
- Canine Medical Release
- Liability/Media Release
- Vaccination record
- Check or money order
- C-Barq questionnaire

Fees:

The class and evaluation fees are \$125 per person. Uniforms for handler and dog vary in price and include several choices. In general, \$35 to \$65 will cover the cost of a uniform for both human and canine.

Certification requirements:

- Read 4Paws Manual and pass Certification Checklist with 80% accuracy.
- Attend Certification Class (6+hours). Attend Readers of the Pack class (2 hours) for those who will volunteer for school or educational programs.
- Pass canine/handler temperament and evaluation
- Satisfactorily complete two, 1-hour coaching sessions with an experienced team.

Volunteer Commitment

We ask all teams to volunteer 2-3 hours per month and to visit a site for 3 months before leaving or changing facilities. There are also a number of yearly special health care and educational events in which teams may participate

What to expect-Please be patient

4Paws is an all-volunteer organization that relies primarily on email for its business communications. Please help us by responding promptly to our inquiries and by adding the 4Paws address to your email program. (See below)

A seat in class is granted only on receipt of a **complete** application. Incomplete applications are set Aside until all forms are submitted. Then, we email whether your application is accepted, and if not, what additional information is needed. Since applications are accepted on a first-come, first-served basis, we urge you to complete the paperwork as soon as you can.

Two weeks before the training date, you will receive an e-copy of the 4Paws Manual, additional instructions, and the location of the site.

Please contact our volunteer staff at 4pawsoffice@gmail.com, if you have questions. We look forward to meeting you and your canine partner soon.